

Weekly Schedule Update for Operations

Submitted July 27, 2010

Street/Drainage

Accomplishments for the week of July 19th - July 25th, 2010

- Utility Locates (20 since last update on 6/12/10)
- Office Work (Weekly Update, CCF Updates)
- Pot holes (1 ton EZ street used – Yew St and various locations)
- CCF's Streets (403 NW 5th, Airport driveway,)
- CCF's Drainage – (805 Walnut)
- Haul rock and cold mix to storage (0)
- Vehicle Maint. (Daily vehicle check, 16-344 to DSU for brake problems, Pick up sweeper from Owen Equipment – water problems)
- 2010 Overlay Preparation - (Clean ditches & culverts on Grim Rd.)
- 2010 Chip Seal List (Assist CCPW on Grim Rd.)
- Continue work on Storm Sewer Survey (0 hours this week)
- Run Sweeper (Prep for chip seal -16 hours)

Projected plan for the week of July 26th – August 1st, 2010

- Pot holes (Many CCF's on hold for this)
- Utility Locates
- 2010 Overlay Prep (Curb @ 204 S. Pacific, HMA dig ups on S. Pacific)
- 2010 Chip Seal Prep (prep work – crack seal, sweep, flush)
- Sweep up chip rock on Grim Road
- Clean up area adjacent to fueling station at Airport (needs scheduled)
- Street sweeping
- Storage yard (waiting for ecology blocks)
- Grade shoulders near 1600 S. Pacific, 5th & Cherry – weather permitting
- Haul rock to shop yard
- Assist Airport contractor with hauling spoils from airport hangar area

Traffic Control

Accomplishments for the week of July 19th – July 25th, 2010

- Sign maintenance (Clean/straighten and/or replace and clear brush as needed)
- Sign Installation/Fabrication (0)
- Sign Repair (0)
- Street light maintenance (quarterly recon)
- Building maintenance (0)
- Utility locates (0)

- Office-Timesheets (1 hour)
- Traffic Control (Burcham stairs, Ron's Ct.,)
- Equipment Maint. (16-725 weekly maintenance, checked and restocked sign maintenance material, Paint machine prep & clean up)
- Pavement Markings – (Paint cross walks in West & South Kelso)
- Weed Control – (herbicide spraying as per schedule)
- Roadside mowing – (Airport grass strip by north tarmac, Carroll Road)
- Assist Shelly Timm setting up tables for luncheon

Projected plan for the week of July 26th – August 1st , 2010

- Sign maintenance (clean, straighten and/or replace as needed)
- Building maintenance
- Utility locates
- Street light maintenance (from quarterly recon list)
- Office work – timesheets, CCF updates
- Pavement markings – (Continue cross walk painting, finish RPM's on Kelso Dr. – low priority, continue crosswalk program)
- Weed Control – (Airport, Carroll Road)
- Roadside mowing (Finish Airport)
- Roger assist Street Dept. with paving

Water/Sewer

Accomplishments for the week of July 19th – July 25th , 2010

- Service Orders (2) 60 remaining
- Utility Locates (15)
- Assist Finance Dept. (Verifies, door tags, turn on/off meters, padlock list)
- Citizen Concern Forms (0)
- Fire Line Recon (0)
- Pump Stations/Reservoirs Daily Maint. (40 hours) Elm St. Pump Station – order parts for installation of tee so pressure test can be performed.
- Elm & S. Pacific – Installed inline tee and gate valve and removed old hydrant
- Start on Cherry St. water line replacement
- Dead End Sewer Flushing – flush slow running main lines
- Phase V sewer lateral identification

Projected plan for the week of July 26th - August 1st ,2010

- Utility Locates
- Service Orders (Meter/Box replacement program, AMS repair)
- Pump station maintenance (Checking/Maintaining sewer/water stations)
- Dead water meter list
- Assist Finance Department (Daily's, door tags)
- 816 Grade St. – straighten hydrant and frame for concrete collar

- South Pacific/Elm –
- Maintenance on Highland Park Reservoir (to be scheduled)
- Fire line reconnaissance for Finance Dept.
- Dead End Sewer Main Flushing
- Schedule work for force main reconfiguration to allow pressure test on Elm St. Pump Station sewer line
- Schedule TV work on Grade St. Pump Station
- Assist Patrick H. with pulverization project on Crawford St. (standby for damaged service lines)
- Cherry St. water main installation