

CITY OF KELSO

December 3, 2008

Parks & Recreation Department

Program Description and Year End Summary.

The Parks Department is primarily responsible for maintaining 50 acres of parkland. With Tam O' Shanter as the main park. Other parks included are: Scott Hollow, Rhododendron Park, Mill & Grade, Rotary Park, Catlin Spray Park, 8th & Elm (Lads&Lassies park), Kelso Commons, City Hall, Peter Crawford, Welcome Sign by KLOG, Allen St. Bridge, Train Depot, Burger King Lions park, Old City Hall, under contract we also mow 4 miles of the side of the dike from Allen St. to Tally way bridge.

Operational activities include: (daily, weekly)

- Mowing of all the parks, summer 30hrs a week, approx. 44 acres.
- Spraying around all the parks, we use around 120 gallons of spray.
- Weed eating of all parks, 44 acres, around 15 hrs per week.
- Bark dusting parks (Depot, City Hall, Tam O') 20 yards per year.
- Maintaining & Cleaning 18 restrooms (daily) 3 hrs. Per day
- Painting buildings (two buildings per yr.) we have 10 buildings.
- Paint bathroom floors and walls each year. 5 restrooms.
- Emptying 52 garbage cans (daily if needed)
- Installing Sinks and Toilets. When broken.
- Maintaining irrigation systems. Bridge, depot, welcome signs, commons.
- Maintaining buildings, doors, locks, windows, flooring, carpet, electrical. 10 buildings.
- Maintaining Rotary Spray Park, timers, spraying equipment& grounds.
- Cleaning and maintaining grounds around Library
- Small amount of limping of trees. Approx. 75 trees in park system.
- Picking up leafs in the fall, two months, 80 hours.
- Daily ground trash pick-up, all parks and bridge area.
- Hedge trimming of the Allen St. Bridge, April & June
- Put up Christmas lights, put up X-mas tree on top of Train Depot, put wreaths on light poles around city, and put up decorations around town.

Additional Accomplishments for 2008:

- Put in 8 new steel yellow poles and cable (removed old poles)
- Added 65 new large boulders around parking stalls in passive area. Removed old telephone poles.
- Replaces 12 old garbage cans with 12 cans and lids.
- Rebuild 8 picnic tables under the covered area.
- Painted 6 restrooms, inside and out.

- New scoreboards at Softball fields
- Lower Columbia College Softball team now plays on Kelso Girls softball fields. Three Championships the first three years!
- Upgraded all swing sets with new sets (4) added 40 yards playground bark.
- Replaced lights in the 16 light poles around the park.
- Added 5 new 2" caliber Maple trees by the new parking lot.
- Put in 35 arborvitaes at the entrance to Tam O'Shanter Park.
- Painted, sanded and finished four park entrance signs.

Large Projects 2008:

- Storm water system installed in Rister Parking Lot.
- Added a \$225,000.00 parking lot at Rister Stadium.
- Added a 14X30 Garage to the existing park Shop at 1606 Tam O'Shanter Way.
- New \$100,000.00 Restroom and meeting room at Softball fields.
- Added new electrical outlets at the large covered area, two 220 and six 110 volts. This helps for the Highlander Festival.
- Added on to our fenced area by our park shop 20X20, keep vehicles, trailers.
- New \$8000.00 batting cage at Cal Ripken fields.

Large projected projects for 2009

- Skateboard Park at Rotary Park.

Presently there are two full-time employees in Parks and one nine-month employee. In the summer months I also hire two part-time college students for 720 hours each.